

## **STUDENT ASSESSMENT POLICY**

### **Purpose**

To ensure good teaching and learning occurs by using sound assessment methodology

### **Policy Statement**

Teachers will carry out the constructive assessment of students in order to fulfil the following:

- Monitor student progress against the national achievement objectives;
- Provide students with an objective evaluation of their individual achievements and progress;
- Identify areas of strength and weakness in learning and performing and adjust subsequent teaching accordingly;
- Enable students to evaluate their own work and identify ways in which they can improve;
- Clearly demonstrate the standards of work achieved and the skills learned.

On matters of assessment a student can expect:

- Accurate information about key aspects of a course including assessment procedures, criteria and date of assessment;
- Assessment which is fair, valid, reliable and, diagnostic;
- Accuracy in assessment marking and recording student work and achievement;
- Return of assessed work within a reasonable period of time;
- A process of assessment that has a fair system of appeal;
- Assessment to provide them with relevant, constructive feedback

Parents and guardians can expect:

- Timely and meaningful information about their son's achievement
- Regular opportunities to discuss their son's progress and achievement
- Access to and scrutiny of methods of assessment employed
- Close co-operation between teacher and parent in order to better understand and more fully realise the student's learning

The expectation is that :

- Students will attempt all items required for assessment
- Students will submit all work required within any deadline set (unless granted an extension)
- All work submitted for assessment will have an appropriate quality of Presentation

### **Procedures**

Detailed procedures are reprinted in the School diary. Refer to the Headmaster.

Adopted by: Board of Trustees December 2008

Next review: October 2011