

# **USE OF SCHOOL FACILITIES POLICY**

## **Purpose**

The facilities at Christchurch Boys' High School are used for School events and approved community groups' events. This policy is to provide guidance to those who may wish to use the school facilities.

## **Policy Statement**

As part of its role as a leading educator and key resource in the local community the School makes available at an appropriate fee its facilities and is keen to see them utilised and enjoyed widely.

The school reserves the right to refuse approval for the use of a school building or its facilities as it sees fit.

The School fulfils its compliance with health and safety legislation by ensuring that all users of the facilities read, sign and abide by the Conditions of Use (Hall booking form and Hall and Performance Venues Health & safety policy), and are aware of recognised hazards.

## **Regulations**

Education Act 1989

Electricity Regulations 1997

Fire Safety and Evacuation of Buildings Regulations 1992

Fire Service Act 1975

Building Act 1991 (section 6, 47a)

National Administration Guideline (no 4)

Ministry of Education's Property Occupancy Document: State (Non-integrated Schools Notice of Terms and Conditions)

Smokefree Environments Act 1990

Health and Safety in Employment Act 1992

Occupiers Liability Act 1962

## **Procedures**

Refer to the Headmaster

Adopted by: Board of Trustees September 2007

Reviewed: July 2010

Next review: July 2013