



# Christchurch Boys' High School Application for Enrolment [ International Students ]

Please print

## Student's names

Family Name / Surname

Given Names

Usual Name

i.e. name student is to be addressed by

For office use only

HS  INS

tuition  DC/G

test  PP

Rcpt# \_\_\_\_\_

Birth date

    
day month year

Tick the year level the student is applying for a position in

Year 9  Year 10  Year 11  Year 12  Year 13  Year 14

The student wishes to start in term ..... of year 20 .....

## Student's residential address during term time

(If student is to be a school boarder, just enter "Adams House" )

If this is a private board address, give name of adult host

Street \_\_\_\_\_

\_\_\_\_\_

Suburb \_\_\_\_\_

Christchurch Postal zone \_\_\_\_\_

Phone \_\_\_\_\_

## Student's Ethnic group (Tick one, two or three boxes as appropriate)

- |   |  |
|---|--|
| <input type="checkbox"/> NZ Maori                                 | <input type="checkbox"/> Fijian                          |
| <input type="checkbox"/> NZ European                              | <input type="checkbox"/> Niue                            |
| <input type="checkbox"/> other European                           | <input type="checkbox"/> Samoan                          |
| <input type="checkbox"/> Chinese                                  | <input type="checkbox"/> Tokelauan                       |
| <input type="checkbox"/> Indian                                   | <input type="checkbox"/> Tongan                          |
| <input type="checkbox"/> SE Asian (Malaysia, Thailand, Indonesia) | <input type="checkbox"/> Pacific general                 |
| <input type="checkbox"/> other Asian (incl. Japan, Korea)         | <input type="checkbox"/> Other ethnicity : specify below |
| <input type="checkbox"/> Cook Is. Maori                           | _____  |

## Student's Citizenship

Print country on passport

Student's first language is  English tick box — other specify here \_\_\_\_\_

## Does the student have any brothers educated at Christchurch Boys' High School...

( When an answer is yes, give full names )

who are currently enrolled? NO  YES  \_\_\_\_\_

who are past students? NO  YES  \_\_\_\_\_

## Academic details

Subjects student wishes to study at CBHS \_\_\_\_\_  
\_\_\_\_\_

Present school \_\_\_\_\_ Present class level \_\_\_\_\_

First language \_\_\_\_\_ Number of years studying English \_\_\_\_\_

English language proficiency – list IELTSs, TOEFL, Pitman or other grade achieved  
\_\_\_\_\_

Subjects being studied this year \_\_\_\_\_  
\_\_\_\_\_

Examination results – list school and public examinations taken in the previous two years  
\_\_\_\_\_  
\_\_\_\_\_

Further study intended after leaving school  
– state qualifications aimed for \_\_\_\_\_

List student's sporting or cultural interests \_\_\_\_\_  
\_\_\_\_\_

---

## Check List

Before submitting this application please ensure that you have...

- n ... completed all relevant sections above and signed the application
- n ... enclosed a copy of the applicant's latest school report and photocopies of student visa and/or passport.
- n ... read and completed the Tuition Agreement
- n ... read and completed a designated caregiver confirmation form if applicable

Address the application to:

**The Headmaster,  
Christchurch Boys' High School  
P O Box 8157 Riccarton  
Christchurch 4  
New Zealand**

**Fax : ++64 3 348-8121**

**E-mail : hamesta@staff.cbhs.school.nz**

## Contact details

### New Zealand mailing address for school reports, accounts and other communications

Name (s) *	<input type="text"/>	* e.g. Mr & Mrs A. Brown
Street	<input type="text"/>	
Suburb/ RD no.	<input type="text"/>	
Town	<input type="text"/>	Post Zone <input type="text"/>

### Parent(s)

### Guardian in New Zealand

Family name	<input type="text"/>	<input type="text"/>
First name	<input type="text"/>	<input type="text"/>
Guardian's relationship to student	<input type="text"/>	

### Address

Street	<input type="text"/>	<input type="text"/>
Suburb	<input type="text"/>	<input type="text"/>
Town	<input type="text"/>	<input type="text"/>
Post Zone	<input type="text"/>	<input type="text"/>
State / Country	<input type="text"/>	<input type="text"/>

### Phones

Home	<input type="text"/>	<input type="text"/>
Work	<input type="text"/>	<input type="text"/>
Mobile	<input type="text"/>	<input type="text"/>
Fax	<input type="text"/>	<input type="text"/>
Email	<input type="text"/>	<input type="text"/>
Occupation	<input type="text"/>	<input type="text"/>

### Emergency contact (in New Zealand)

Name	<input type="text"/>	Relationship	<input type="text"/>		
Phones : Home	<input type="text"/>	Work	<input type="text"/>	Mobile	<input type="text"/>

### Medical Notes

Please specify any relevant health problems or additional needs that may affect the student's ability to study

## **Schedule 1**

### **Conditions Of Enrolment For International Students**

1. The parent or guardian understands that International students must have appropriate and current medical and travel insurance while studying in New Zealand. This will be arranged by the school.
2. The student must have a parent and school-approved guardian in New Zealand.
3. The student will involve himself in class and co-curricular activities, and take an active part as a member of the school community.
4. If the student is absent from school he must provide a note from his homestay or guardian or a doctor's certificate in the case of illness.
5. The student understands that he must not own or drive a motor vehicle during the time he is enrolled at Christchurch Boys' High School.
6. The student will respect and obey his homestay's rules.
7. The student will wear the correct Christchurch Boys' High School uniform.
8. The parents must notify the school in writing if the student intends to change homestay or guardian.
9. The student has read and understood the school rules as stipulated in the School Prospectus (page 16) and/or Student Diary and agrees to follow all rules and meet the expectations on all students of Christchurch Boys' High School.
10. The parent or guardian has read and signed the attached documents containing the school's policies related to International Students.

Christchurch Boys' High School has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Ministry of Education. Copies of the Code are available on request from this institution or from the New Zealand Ministry of Education website at <http://www.minedu.govt.nz/gotolinternational>

We, the undersigned, certify that all information entered on this enrolment form is factually correct and acknowledge that if any of the above rules are broken, the right to study at Christchurch Boys' High School may be forfeited.

.....  
student

.....  
parent or guardian

.....  
date

.....  
date

## **Schedule 2**

### **Refunds Policy for International Students**

1. An application for refund of fees must be made in writing. The parents/guardians must apply in writing to the Board of Trustees explaining why the student has withdrawn from the course and the reasons for seeking a refund.
2. If the application is made before the start of the course, fees will be refunded in full less an administration charge of \$500.00 to cover costs incurred by the school.
3. If the application is made after the start of the course, but before the second half of the course, fees will be refunded less:
  - a) An administration charge of \$500.00.
  - b) Costs to the school already incurred for tuition.
  - c) Components of the fee already committed for the duration of the course, including appropriate proportions of salaries of teachers and support staff (if applicable).
  - d) Costs already incurred for the use of facilities and resources.
  - e) The proportion of the Government Levy the school is required to pay.
  - f) Any other costs already incurred.
4. If the application is made after the second half of the course, there will be no refund except in exceptional circumstances to be determined by the Board of Trustees.
5. No refund will be made to a student enrolled at the school prior to the first of March who becomes a Permanent Resident or whose parents gain a Work Permit or Long Term Business Visa after the first of March (in any year).
6. The Board of Trustees will make no refund:
  - a) Where a student is asked to leave the school because of misbehaviour, poor attendance or violation of school rules.
  - b) Where a student wishes to transfer to another school for whatever reason.
  - c) Where a student returns home for any reason other than the student's serious illness or serious illness or death of a close family member
  - d) If the enrolment application is found to be inaccurate in any way and the contract is terminated.