

Year 11 Communication Skills Course Outline 2010

Term One			
Week	Week beginning	Assessment	Notes
Week 1	1 Feb	Administration-Timetabling-Student Induction	
Week 2	8 Feb	Timetabled classes begin Monday 8 th Feb	
Week 3	15 Feb		
Week 4	22 Feb		
Week 5	1 March		
Week 6	8 Mar		
Week 7	15 Mar		
Week 8	22 Mar		Summer Tournament Week
Week 9	29 Mar		Good Friday 2 April
Term Two			
Week 1	19 April		
Week 2	26 April		
Week 3	3 May		
Week 4	10 May		
Week 5	17 May		
Week 6	24 May	Senior Exam Week Friday 28 th May- Friday 4 th June	
Week 7	31 May		
Week 8	7 Jun		Queen's Birthday Monday 7 June
Week 9	14 Jun		
Week 10	21 Jun		
Week 11	28 Jun		
Term Three			
Week 1	19 Jul		
Week 2	26 Jul		
Week 3	2 Aug		
Week 4	9 Aug		
Week 5	16 Aug		
Week 6	23 Aug		
Week 7	30 Aug		Winter Tournament Week
Week 8	6 Sep	Senior Exam Week Friday 10 th September- Friday 17 th September	
Week 9	13 Sep		
Week 10	20 Sep		
Term Four			
Week 1	11 Oct	US 8808 due for all students on 15 th October.	
Week 2	18 Oct		
Week 3	25 Oct		Labour Day Monday 25 th October
Week 4	1 Nov		
Week 5	8 Nov	Senior Prizegiving/Exam Leave 10 th November	Show Day 12 th November
Week 6	15 Nov		
Week 7	22 Nov		
Week 8	29 Nov		
Week 9	6 Dec		
Last day is Friday 10th December			

Up to 32 Level One credits will be available through internal assessment. To gain an overall Level One National Certificate of Educational Achievement, a student must gain at least 8 literacy credits from approved assessments. Not all assessments may be taught during the year and the individual class teacher will determine the best use of assessments to meet the needs of students.

Internal Assessment

Term	Week	Assessment	Credits	Notes
		1.7 Formal Speaking	3 credits*	
		Unit Standard 8809 Wide Listening	3 credits*	
		Unit Standard 8810 Wide Viewing	2 credits*	
		Unit Standard 8808 Wide Reading	3 credits*	Students will work on a reading portfolio throughout the year and will have this finished by the beginning of Term 4 for marking.
		Unit Standard 504 Produce a CV	2 credits	
		Unit Standard 3483 Fill In A Form	4 credits	
		Unit Standard 1293 Informal Interviews	2 credits	
		Unit Standard 56 Attend to Customer Enquiries	2 credits	
		Unit Standard 10792 Write Formal Personal Correspondence	3 credits	
		Unit Standard 2977 Read Texts for Practical Purposes	4 credits	
		Unit Standard 3501 Apply Listening Techniques	4 credits	

When do decisions have to be made about assessment options?

Internal assessments will occur throughout the year and will be clearly signalled in advance by class teachers.

What happens in 2011?

A pre-requisite of 14 credits is required to advance into Year 12 NCEA English. Students that perform exceptionally well may wish to consider attempting Year 11 NCEA in 2011. Students that gain between 8 and 14 credits may complete a Year 12 Communication English course to work towards gaining the University Entrance literacy requirement. Students that gain less than 8 credits may be required to repeat Year 11 Communication Skills.