



Christchurch Boys' High School Parent Teacher Association

MINUTES OF ORDINARY GENERAL MEETING, 05 April 2005

PRESENT: Keith Thorpe, + Mark Gibbs, Trevor McIntyre, Janusz Bonkowski, Chris Glenn,
* Chair * Ian McKenzie, Beth Rooke, Sharyn Woodhouse, Diane Taylor, Alan Warne,
+ Minutes Hilary Sutton, Stephanie Thorpe, Brenda Claridge, Joss Ritchie, Lisa Tinning,
Mary-Ann Bunn, Helen Ingham, Michelle Barnes, Helen Down.

APOLOGIES: Mary Jane Polson, Kim Dale, Margaret Lavery, Julie Daly, Sue Huekekls, Jacqui Mostert, Russell Parry, Chris Burrows

	ACTION
<p>1. Present & apologies As recorded above</p> <p>Ian McKenzie initially chaired the meeting in the absence of Russell. Diane completed the Chairmanship as Ian had to leave early</p>	
<p>2. Minutes of previous meeting The minutes of the 01 March 2005 meeting were approved.</p>	
<p>3. Matters arising from previous minutes Minutes of 01 March General Meeting</p> <p>Capital Requirements – List for consideration Trevor submitted a list of requirements later in the meeting.</p> <p>Audit of 2004 Accounts still awaited – cd/ fwd</p> <p>Database to be enhanced to provide feedback to PTA. Can't be done as originally proposed. Needs a rethink. Cd/ Fwd</p> <p>Income and Expenditure forecast. Keith will circulate a forecast before the next meeting and factor in the impact of the Capital requirements from Trevor.</p> <p>Confirmed that Keith (as Treasurer) was added to cheque signatories and Janusz removed from list. Current signatories are Russell Parry, Chris Burrows, and Keith Thorpe.</p>	<p>Janusz / Corinne</p> <p>Paul</p> <p>Keith</p>
<p>4 Correspondence a. Nil</p>	
<p>5 Reports <i>Headmaster (Paul)</i></p>	

High level of activity

- Biology and Geography Field trips
- Y10 Camps
- Tournaments

ACTION

Volleyball, Water polo, Rowing, Athletics, Cricket, Yachting, Tennis, Triathlon

Tours

1st XV to Japan
U16 rugby to South Africa

Cricket Y10

Todd Astle, Jake Coom, Tim Jones, Andy Gallagher (*Achievements & Scholarships*)

Arts

Sheila Wynn Competition
Barbershop quartet
Quest coming up (*Talent Quest*)
Rock room (*being provided by Te Kura Trust*)
My Fair Lady
Music Concert 14/4/05

Alcohol Issues evening (*went very well*)

World Vision 40 hr famine

BOT Review

Pastoral Care review

Scholars assembly

\$180000

Menningicocal Programme

Work Day

Proceeds – (*towards Lockers, Drama, Rockroom*)

Staff day

ANZAC Day

Interim Reports out before terms end

Enrolments Hostel

CCE Students

Trevor circulated to PTA a list of items that the school would like the PTA to consider providing.

PTA

Treasurer

Bank Statement received, current Balance \$28,018.27.

Moved:- Treasurers Report be accepted

Proposed

Keith

Seconded

Beth

Carried

Board of Trustees

BOD website re-located in School website. It includes the current Strategic Plan

Parents' survey has been completed.

BOD has conducted self review.

BOD has invited all school families to provide input into new Strategic Plan.

BOD AGM 26 April- 3.30 in School Library –all welcome.

10 Year Property Plan is being formulated. Ministry funding cycle is a 5 Year cycle so BOD Plan feeds into this,

Hostel

Year 9 Parents social held

AGM – 1st May

<p>Hostel parent donation being used for lighting</p> <p><i>Te Kura Trust</i> Approved expenditure to fund a relocatable Rockroom Trust has funded IT research area within Library. The Cumming Bequest is being used to support reading projects. Has approved other Capital items required by School</p> <p>PTA Sub Committees:</p> <p><i>Finance</i> <i>Canteen Management</i> Russell not present. Mark advised e-mail from Russell had been received advising a proposal was being prepared for the next meeting for consideration.</p> <p>Trevor advised that following a submission from the Canteen staff for additional support the Canteen sub-committee proposed a paid position be created for Term 2 and maybe part of Term 3. The position is to be reviewed then. Also there was a request for additional equipment.</p>	<p>ACTION</p>
<p>Moved:- A new paid Canteen assistant be advertised.</p>	
<p>Proposed Diane Seconded Hilary</p>	<p>Carried</p>
<p>Moved:- Funding be provided for 2 Ovens @ \$3,861 each, and 1 Panini Toaster @ \$1,250.</p>	
<p>Proposed Diane Seconded Beth</p>	<p>Carried</p>
<p><i>Uniforms</i> No report.</p> <p><i>PTA Promotion</i> No report.</p> <p><i>Fundraising</i> No report</p> <p><i>Catering</i> ANZAC DAY, Monday 25 April. Service runs 10.00 – 11.30 approximately. Year 9 students expected to attend. Parents / PTA members welcome Diane co-ordinating catering, first helpers asked to be there at 9.00 a.m. Diane to ring round. Diane requested Trevor remind Paul of the need for Tables</p> <p><i>Health and Safety</i> Nil to report</p> <p><i>Maintenance</i></p>	

Beth indicated she would be willing to work with Allanah to co-ordinate Volunteer Workday. This is important as it saves the School considerable expenditure

REMINDER IF YOU ARE INTERESTED IN HELPING ANY OF THE SUB-COMMITTEES PLEASE LET CO-ORDINATORS KNOW

6 Other Business
Nil

ACTION

PTA

NEXT MEETINGS: PTA TUESDAY 03 MAY 2005. 7.30PM SCHOOL STAFF ROOM
DISTRIBUTION: School web site <http://www.chch.school.nz/cbhs/family/pta/>