



Christchurch Boys' High School Parent Teacher Association

MINUTES OF ORDINARY GENERAL MEETING, 03 May 2005

PRESENT: Russell Parry * Chris Burrows Keith Thorpe, + Mark Gibbs, Paul McWilliam, ,
 * Chair Chris Glenn, Beth Rooke, Alan Warne ,Chrissie Chan ,Joss Ritchie, Lisa
 + Minutes Tinning, Helen Ingham, Michelle Barnes.

APOLOGIES: Trevor McIntyre Steve Fraser Janusz Bonkowski , Ian McKenzie Trisha Wells
 Diane Taylor, Pamela Camp, Hilary Sutton, Sue Huekekls, Mary-Ann Bunn,
 Helen Down.

	ACTION
<p>1. Present & apologies As recorded above</p> <p>Chris Burrows chaired the meeting. Russell Parry later apologised for lateness.</p>	
<p>2. Minutes of previous meeting Paul McWilliam pointed out the Headmaster's Report had been delivered by Tevor McIntyre not Paul as stated in the minutes. Subject to the above correction, the minutes of the April 2005 meeting were approved.</p>	
<p>3. Matters arising from previous minutes Minutes of 01 March General Meeting</p> <p>Audit of 2004 Accounts still awaited – cd/ fwd</p> <p>Database to be enhanced to provide feedback to PTA. Can't be done as originally proposed. Needs a rethink. Paul will discuss with Allanah the options, and what the opportunities are to include something at enrolment time Cd/ Fwd</p> <p>Income and Expenditure forecast. Keith had circulated a forecast before the meeting and explained what was in it. A general debate was held covering subscriptions, While some held that there was an option to increase the subs as they are low and had not moved for sometime, others were of the opinion an increase should only happen to meet an identified need. Other general debate include the level to which the PTA could support this years Capital needs of the School and what the possible future Canteen / catering costs might be. One estimate was \$5,000 to 7,500.</p> <p>A subcommittee was formed to look at future Catering requirements. Members Russell / Helen/ Beth/ Michelle/ They were to arrange to meet before the next General Meeting.</p> <p>The debate continued on the level that PTA could currently support the School Capital requirements. It was felt that \$20,000 could be provided to the School now with a future review as other demands on PTA funds are better understood, and the 2004 audit was completed.</p>	<p>Janusz / Corinne</p> <p>Paul</p> <p>Russell</p>

		ACTION
Moved:- The PTA provide an immediate grant of \$20,000 for School Capital purchases.		Capital
Proposed	Keith	
Seconded	Chris	
		Carried
4 Correspondence		
a. Nil		
5 Reports		
<i>Headmaster (Paul)</i>		
- Headmaster in Japan with 1 st XV		
- Headmaster visiting Thailand to meet agents and others re overseas students coming to CBHS		
- Thanks to PTA for Capital Grant voted at this meeting		
- Thanks to PTA for ANZAC Day assistance		
- Under 16 Rugby team had won 3 of 4 games in South Africa.		
- A certificate had been received at a ceremony held by Canterbury Chamber of Commerce in recognition of work done with Volunteer Fire Fighters		
- Paul had attended Old Boys AGM 02 May.		
- Term 1 events		
My Fair Lady successful		
The Quest also successful		
- Caldwell Block has been renovated, other building progressing.		
- Paul attended Hostel AGM. 9 of 22 Monitors are from Hostel.		
- Meningococcal consent forms going home.		
- Parent interviews held in May		
- Open Night 02 June		
- Academic Scholarship test for potential Year 9's 07 June.		
- Selection new Hostel boys soon		
- Year 11 to 13 reports due out soon.		
- Founders Day reunion is upcoming.		
<i>Treasurer</i>		
Little change from last month		
<i>Board</i>		
Mark read out Ian's report		

“Board of Trustees report to May 2005 PTA meeting

My apology for not attending the PTA meeting to present this report. I will be at the Canterbury School Trustees Association AGM. Karen Sewell who is the Chief Review Officer for the Education Review Office will be speaking at the meeting.

ACTION

Reporting to recent PTA meetings I have mentioned the planning that has been undertaken by the Board of Trustees in the last year, the focus that the Board has placed on increased levels of student achievement and the commencement of a Ten Year Property Plan that will look at property development needs across the school and provide a detailed schedule for ongoing property maintenance.

I've listed here the goals set just for this year. They are to:

1. Raise academic achievement
2. Consolidate & develop the 'Fine Young Man' programme
3. Develop an updated Ten Year Property Plan by end of 2005
4. Complete the review of Board policy by April 2000."

Hostel

Mark read out Diane's report

"Had AGM on Sunday night with very good attendance. Tell Russell good "social hour". New Chairman- Jeremy McIntosh Secretary: Marie Black Treasurer: Richard Taylor"

Te Kura Trust

Russell said nothing new to report.

PTA Sub Committees:

Finance

Canteen Management

As mentioned above new sub-committee formed for catering to meet 09 May.

Uniforms

No report.

PTA Promotion

Chris advised that she had received an invitation from CGHS PTA for CBHS PTA to meet with them on Tuesday 07 June at 8.30, after our PTA, at CGHS.

Fundraising

Chris to look at new fund raising options as Debate would not be held this year

Catering

Mark read out the following from Diane

"**THANK TO ALL HELPERS ON ANZAC DAY. WE GOT THERE IN THE END. NUMBERS ARE INCREASING. REMIND TREASURER- KEITH AN ACCOUNT TO BE SENT FOR THIS CATERING.**

Parent / Teacher interviews 10 May / 16 May / 19 May / 24 May. A

roster of volunteers was arranged

10 May Russell / Chris Burrows

16 May Helen / Chris Glen

19 May Joss / Lisa

24 May Russell / Chrissie / Michelle

ACTION

Open Day 02 June 4-7 p.m.
Joss/ Lisa/ Michelle/ Alan/ Russell. Keith/ Stephanie/ Helen will attend.

Health and Safety

Nil to report

Maintenance

Nil to report

Chris B provided a list of people who had earlier put names down for subcommittees or as helpers to Mark:-

Promotions

Joss / Lisa / Mary-Ann / Michelle / Chris B / Beth

Fundraising

Chris B / Stephanie / Russell

Maintenance

Beth

Catering

Kim / Michelle / Helen

6 Other Business

Nil

NEXT MEETINGS: **PTA TUESDAY 07 JUNE 2005. 7.30PM SCHOOL STAFF ROOM**
FOLLOWED BY EVENING WITH CGHS PTA AT CGHS 8.30

DISTRIBUTION: School web site <http://www.cbhs.school.nz/family/pta/>