



Christchurch Boys' High School Parent Teacher Association

MINUTES OF ORDINARY GENERAL MEETING, 07 June 2005

PRESENT: *Russell Parry, Chris Burrows, Keith Thorpe, + Mark Gibbs, Paul McWilliam,
* Chair Chris Glenn, Ian McKenzie, Beth Rooke, Diane Taylor, Alan Warne , Pamela
+ Minutes Camp, Julie Daly, Mary Clark, Mary-Ann Bunn, Michelle Barnes, Helen Down,
Gina Taggart, Vicki Frampton.

APOLOGIES: Trevor McIntyre, Chrissie Chan, Janusz Bonkowski , Stephanie Thorpe, Joss
Ritchie, Lisa Tinning, Helen Ingham ,Hilary Sutton.

	ACTION
<p>1. Present & apologies As recorded above</p>	
<p>2. Minutes of previous meeting The minutes of the 03 May 2005 meeting were approved.</p>	
<p>3. Matters arising from previous minutes Minutes of 03 May General Meeting</p> <p>Audit of 2004 Accounts still awaited – it has been confirmed that Corinne has all the information required for the audit and was working on it. cd/ fwd</p> <p>Database to be enhanced to provide feedback to PTA. Paul advised that current thoughts are to attach it to information sent to Year 9's in 2006. He will keep us updated. Cd/ Fwd</p> <p>Income and Expenditure forecast. .</p> <p>A subcommittee had been formed at previous meeting to look at future Catering requirements. Members Russell / Helen/ Beth/ Michelle. Initial thoughts were the level of Catering, and therefore equipment would be less than originally planned. A further meeting is to be held before the next General Meeting.</p> <p>Michelle has prepared a recommendation of current catering needs. See attached document to discuss further at next meeting.</p>	<p>Janusz / Corinne</p> <p>Paul</p> <p>Russell</p>
<p>4 Correspondence</p> <p>a. School had received an invoice for a Wreath for ANZAC Day Service. Keith to arrange payment.</p> <p>b. Information and nomination forms received for NEiTA Awards. (National Excellence in Teaching Awards). These are open for PTA, Parents, or Students to nominate Teachers. Closing Date for nominations is 28 October 2005. The Awards promote public recognition of teaching profession and specifically those teachers who demonstrate</p>	

<p>excellence in their work. It is an opportunity to identify those teachers that are an inspiration to their classes and school. All teachers who are validly nominated receive a Certificate. In March 2006 20 teachers will receive NEiTA Regional Awards, and of these 6 will receive National Awards. Information was circulated, and after discussion it was agreed the matter would be further discussed at next meeting as it was an opportunity for the PTA to recognise teachers' efforts.</p> <p>5 Reports</p> <p><i>Headmaster (Paul)</i></p> <ul style="list-style-type: none">- 1st XV trip to Japan had been successful with a win in the tournament, the current season has also started successfully- Headmaster has been away to Japan and Thailand.- Under 16 rugby trip had an incident where a small amount of marijuana had been purchased and 10 boys identified as having smoked it. The School is treating the incident seriously.- Parent/ Teacher interview evenings had been held.- Founders Day reunion held at Riccarton House.- Young Leaders Day. Monitors and others went to Town Hall.- Sports Colours Assembly held. Walter Hadlee made the presentations.- "Big Night In" is being held in June.- Open Day. Well attended but numbers down on previous years.- Meningococcal injections. First are being held 21/22 June.- Visit from Brendan Cole & Nicky Watson (Dancing with the Stars).- Reviewing need for an evening at school for discussion on drug abuse. <p><i>Treasurer (Keith)</i></p> <p>Current balance is \$7,452.33. Donations from uniforms still to come in.</p> <p><i>Board (Ian)</i></p>	<p>ACTION</p> <p>Mark</p>
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Board of Trustees report to June 2005 PTA meeting

In my report to the May PTA meeting I listed the current school goals and the draft strategic goals for 2006 – 2009 (although the goals didn't make it to the minutes).

The Board at its meeting last week discussed goal no 2 and will progressively debate the other goals over the next few months, adding meaning to them. See the school web site for the goals and for the feedback from the school community that contributed to the goals.

The Board has an annual calendar of requirements and intentions. The timing of many requirements, such as financial reporting, is set by the Ministry of Education. The Board has more discretion about when planning and reviews are undertaken. Policies are up for discussion at the end of July. Our intention is to reduce the number of policies and clarify the difference between policy and day to day practice within the school.

An outcome of strategic planning is a reduction in Board Committees. There has until recently been a Finance committee and Property & Health & Safety committee. These have now been combined into a Resources committee.

There is also a discipline committee. You may not know that all students that are suspended from the school come before a meeting of that committee. It is the Board that decides on any conditions for return to school or on exclusion from the school.

Hostel

Diane introduced Gina Taggart who is the new Hostel representative on PTA.

Te Kura Trust

Russell advised the PTA that there had been no meeting of the TeKura Trust

PTA Sub Committees:

Finance

Canteen Management

See above for discussion on future of canteen.

Uniforms

No report.

PTA Promotion

Chris will catch up with others and provide feedback at next meeting.

Fundraising

No major fundraising event likely to be held in 2005. 2006 will be next opportunity.

Catering

Nothing to report

Health and Safety

Nil to report

Maintenance

Need to start planning for Renovation Day Sept 10th. To be discussed at next meeting.

Beth

NEXT MEETING: **PTA WEDNESDAY 06 JULY 2005. 7.30PM SCHOOL VENUE TBA**
NOTE THIS IS A CHANGE FROM TUESDAY MEETING

DISTRIBUTION:

School web site <http://www.cbhs.school.nz/family/pta/minutes2005/>