



Christchurch Boys' High School Parent Teacher Association

MINUTES OF ORDINARY GENERAL MEETING, 06 September 2005

PRESENT: Russell Parry, *Chris Burrows, Keith Thorpe, + Mark Gibbs, Steve Fraser, Chris Glenn, Ian McKenzie, Beth Rooke, Alan Warne, Pamela Camp, Julie Daly,
 * Chair Hilary Sutton, Brenda Claridge, Joss Ritchie, Michelle Barnes, Gina Taggart,
 + Minutes Trevor McIntyre, Paul McWilliam, Craig Philpott, Sharyn Woodhouse, Diane Taylor, Sue Heukels, Mary-Ann Bunn, Helen Ingham, Helen Down.

	ACTION	
<p>1. Present & apologies As recorded above</p>		
<p>2. Minutes of previous meeting The minutes of the 02 August 2005 meeting were approved.</p>		
<p>3. Matters arising from previous minutes Minutes of 02 August General Meeting</p> <p>Audit of 2004 Accounts. Accounts have been reviewed by Keith and Russell debate about presentation and format.</p>		
<p>Moved:- The PTA accept the 2004 accounts as audited.</p>		
Proposed	Russell	
Seconded	Chris	
Carried		
<p>Moved:- For 2005 Accounts the format of the Profit & Loss account be presented as an Income & Expenditure Statement.</p>		
Proposed	Russell	
Seconded	Pamela	
Carried		
Keith is to change presentation for 2005.		Keith
Finance Sub-committee to review Financial guidelines for PTA operations and reporting		Keith / Mark
<p>TRANSFER FUNDS FROM CATERING TO GENERAL ACCOUNT. CLOSE CATERING ACCOUNT</p>		
Completed by Keith		Closed
<p>CATERING OPTIONS & COSTINGS (FROM JULY MEETING MINUTES)</p>		
<p>Russell had received advice that the Canteen had purchased three ovens for \$8,609.78 plus GST. Mark reminded the meeting that the April</p>		

	ACTION
<p>meeting had approved the purchase of 2 Ovens @ \$3,861 each, and 1 Panini Toaster @ \$1,250 (Total \$8,972).</p> <p>Moved:- The PTA confirm purchase 3 ovens through a donation of \$8,609.78 to the Canteen.</p> <p>Proposed Russell Seconded Joss</p> <p style="text-align: right;">Carried</p> <p>CATERING SUB-COMMITTEE MEETING Sub Committee meeting had been postponed as new Canteen had not been completed.</p> <p>RENOVATION DAY Beth that organisation was in hand for Renovation Day, number of names of volunteers disappointing so far. One issue was it clashed with a number of end of season Sporting Events. Suggested that 2006 date be looked at to try and avoid clashes in future.</p> <p>Mark had been successful in getting spot prizes from Tiffany's Restaurant and Millenium Hotel. The Hotel Grand Chancellor had also offered the PTA a Grand Romantic Weekend valued at \$225 for a cost of \$100 including GST.</p>	<p></p> <p>Diane</p> <p>Beth</p>
<p>Moved:- The PTA approve purchase from for \$100 including GST for a Spot prize for Renovation Day.</p> <p>Proposed Mark Seconded Chris</p> <p style="text-align: right;">Carried</p> <p>PTA INVITATION -CGHS PTA TO VISIT CBHS PTA.</p> <p>Chris confirmed the Hostel was happy to host Christchurch Girls' High School PTA on 10 October following the CBHS PTA meeting. The CGHS PTA will be asked to arrive at 8.15 p.m. for a Tour followed by a 'Get – together' with CBHS PTA at 8.30 p.m.</p> <p>FUNDRAISING – HYPNOTIST / FILM NIGHTS</p> <p>No Movie night has been arranged yet.</p> <p>Hypnotist Night. Confirmed for 06 November. A Family friendly night. PTA members were given 10 tickets each to sell. No door sales are allowed so tickets <u>must</u> be sold before hand.</p> <p>4 Correspondence Offers for Spot prizes for Renovation Day from Grand Chancellor Hotel and Millenium Hotel.</p> <p>5 Reports</p>	<p></p> <p>Chris/ Mark</p>

ACTION

Headmaster (Steve.)

- Jim Moriarty performance held "The Battalion".
 - Orchestra had been on a trip to the West Coast
 - Year 11 Semi-Formal Ball held
 - Year 12/13 Ball to be held in September.
 - NZ Blood Service had visited
 - Round 2 Meningococcal Programme completed
 - Year 9 Canta-Math – Second in Competition
 - Year 11 Practice Exams were about to be held.
 - Headmaster in the North Island looking at a "Gifted & talented" scheme. The Government is funding the programme.
- Otago Sports Exchange completed.

Tournament Week Held

- Basketball 5th
- Ice Hockey 3rd (Dunedin)
- 1st XI Soccer 9th
- 1st XI Hockey 3rd

Rugby – Under XV 'A' won National Tournament held at CBHS.

Rugby – 1st XV won Press Cup and were National Champions.

Rock Band night held at School.

Treasurer (Keith)

Bank Account balance \$6,508.49.

Grants are due in from Canteen & Uniform Shop.

\$1,000 spent on tickets for Hypnotist night.

Board (Ian)

Board of Trustees report to September 2005 PTA meeting

Education Review Office

The review team was in the school two weeks ago and reported preliminary findings at last week's Board meeting.

The process from now is for the draft report to be provided in the next few weeks to the Board for comment. The report will be published when ERO and the Board are clear that the conclusions are accurate.

The thrust of the report to the Board was very positive. ERO reported on good relationships in the school & a good culture, effective teaching, curriculum delivery and analysis by the Board. Several specific areas for improvement were discussed and will be articulated in the report.

It was a great feeling as a Board member to hear the positive statements about the school from this independent and experienced team, and to see the level of investigation and understanding achieved in under a week. The Board looks forward to pursuing those areas of improvement that were identified.

Trustee appointment

One of the parent trustees has resigned and it is the Board's intention to appoint a replacement. The Board has the opportunity to appoint and co-opt Board members as necessary between elections.

	ACTION
<p><i>Hostel (Gina)</i> Nothing</p>	
<p><i>Te Kura Trust (Sharyn)</i> Nothing</p>	
<p>PTA Sub Committees:</p>	
<p><i>Canteen Management</i> See 'Matters arising above.</p>	
<p><i>Uniforms</i> Chris is organising the ring around to promote sales of Uniforms for next year's Year 11s.</p>	Chris
<p><i>PTA Promotion</i> Nothing.</p>	
<p><i>Fundraising</i> Hypnotist night See above.</p>	Chris
<p>Movie night Chris to organise and advise PTA</p>	Chris
<p><i>Catering</i> Message e-mailed to Mark from Diane "<i>Tuck shop will move to new premises over holidays. Will arrange meeting with Same group, at next meeting as that is first day term. At same meeting will start to organise Leavers Dinner & what we need to hire</i>".</p>	Diane
<p><i>Health and Safety</i> Handout to be arranged for Renovation Day advising what to do for First Aid</p>	Mark
<p><i>Maintenance</i> Renovation Day Sept 10th. See above.</p>	
<p><i>Other Business</i> October PTA meeting at Hostel is to be held MONDAY 10 OCTOBER. Meeting is to be at 6.45. There will be a tour of the Hostel followed by the meeting. Hostel have kindly offered to cater</p>	
<p>NEXT MEETING:</p>	<p>PTA MONDAY 10 OCTOBER 2005. 6.45 PM VENUE - ADAMS HOUSE , HARAKEKE STREET</p>
<p>DISTRIBUTION:</p>	<p>School web site http://www.cbhs.school.nz/family/pta/minutes2005/</p>