



CBHS FACILITY HIRE RATES

ALL PRICES CORRECT AT 15 FEBRUARY 2021 AND EXCLUSIVE OF GST.

SCHOOL HALL

Hire Rates at 1 Feb 2019	Commercial	Community	Inclusions
Half Day (8am - 12 noon or 1pm – 5pm)	\$880	\$550	Standard Seating set up Data Projector & screen Lectern & microphone Trestle tables x 2
Full Day (8am – 5pm)	\$1900	\$1100	
Evening (6pm-11pm)	\$1100	\$660	
*Hourly Rate	\$200	\$150	

*Hourly rate will apply to short hires and to additional set up time and pack out outside event duration.

Notes:

1. A community group is defined as a group who is 'not for profit' whose prime aim is to deliver community benefits and is a registered NGO.
2. These rates are effective 1 February 2019 and may be subject to change. Please confirm before entering into an Agreement to Hire.

Additional Costs to Standard Hall Hire Fee

		Notes
Technician	\$35.00 per hour	Includes preparation and set up as well as on the day.
Security/Host	\$150.00 or \$30 per hour	Minimum charge is 2 hours. Maximum charge for hosting is \$150. If an additional staff member is required to lock up this will be charged at the hourly rate.
Set up Fee	\$100 per change (week days) \$200 per change (holidays & weekends)	Significant set up changes will be offered to school groups as fundraisers. The higher rate will be applied if students are required to be on site in the weekend or holidays to do the work.
Cleaning (Hall/Foyer/Toilets)	TBA based on the nature of the event	If only the hall is used – the standard fee (\$200) will apply but may be varied depending on the event. Cleaning cost is increased where catering is included.
Cleaning (other areas)	By arrangement	Where other areas of the school are used an additional cleaning cost will be added. A specific quote may be required.

Equipment (AV)	\$20.00 each (Radio Microphone x 2) \$40.00 each (Radio Microphone additional) Floor mics by arrangement	School has 2 radio mics – any more than this will need to be hired in so will be at the higher (cost recovery) rate.
Equipment (Other)	Stage Risers: \$20.00 per deck Trestle tables \$10 per table	This cost is to cover wear and tear as well as the set up and pack down time. Two trestle tables are provided with the hall, additional tables may be provided, and a charge may be made for additional tables.

OTHER AREAS OF THE SCHOOL

Classroom (Caddick)	\$150 per day	Includes the cost of cleaning, but additional charges may be incurred if used for catering.
Big Room or Library Commons (with Hall Hire)	\$250 per day	Cleaning will be additional if event includes catering.
Library Commons Big Room	\$100 per hour \$400.00 per day \$250 – Old Boys groups	Includes use of a kitchen facility. Cleaning may be additional if the event includes catering.
Deans Meeting Room	\$100 per day	Stand alone facility separate from the school.
Cricket Pavilion	\$100 per day \$30 per hour	Generally, only available in the off season.
Straven Block	Not available	Not available
Big Gym	\$45 per hour (one off) \$40 per hour (regular users) Special rates available for long term regular bookings.	If the gym is hired as part of an overall event with the hall the lower rate will be charged or by agreement with Operations Manager.
Small Gym	\$40 per hour (one off) \$35 per hour (regular) Special rates available for long term regular bookings.	If the gym is hired as part of an overall event with the hall the lower rate will be charged, or by agreement with Operations Manager.
Fields/Swimming Pool	By arrangement	Contact Operations Manager
Adams House Hostel	By arrangement	Contact Hostel Manager